

ARCHIVES

8 December 1976

MEMORANDUM FOR: All OCI and OPR Employees

SUBJECT : Nominations for the Management
Advisory Group

1. ORPA, along with other DDI offices, is looking for candidates to fill one of the three positions reserved for the Directorate on the CIA Management Advisory Group (MAG). The term will begin on 1 January 1977 and will run for one year.

2. The Management Advisory Group (MAG) was established in 1969 to provide new opportunities for a dialogue between management and responsible officers at a lower level; to expose middle-grade officers to Agency capabilities, problems, limitations and dynamics; to render an advisory service to management by identifying issues and problems or by commenting on those already identified; and to provide vertical communication outside (but not in violation of) formal channels. MAG has been involved in evaluating such questions as R and D organization, language training, work schedules, the Agency's "image," employee morale, the role of younger officers, the Career Training Program, personnel management and many other issues.

3. The criteria for selection of candidates are:

a. Age 30 - 45;

b. Grades GS-12 to GS-16; and

c. Attendance at the Midcareer Course, or experience in Agency-wide issues and activities, or a strong interest in these areas.

4. Those appointed are expected to attend all meetings, which generally include an all-day or half-day meeting per month as well as one evening meeting per month. They are expected to take on various tasks which could involve investigation, research, writing, interviewing or other activity. Each appointee usually serves as a co-chairman of MAG for a

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limited period with the responsibility of coordinating and directing all MAG activities during this time.

5. ORPA's nomination will be forwarded to the DDI and the final selection from among various Directorate candidates will be made there. Those interested in being considered



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Chief, ORPA Administrative Staff